

## Family Visitation Letter

If you have family or friends that will be applying for a visitor's visa to travel to Las Cruces to visit you, the following support documents are recommended:

**1. Send a letter of invitation (written by you) to include:**

- Your name and address
- Date and place of birth
- Information about your status (F-1 or J-1 student or scholar) – include copy of I-20 or DS-2019
- Your passport number
- Relationship to person(s) you are inviting
- Reason for the visit (for example, your graduation)
- Planned itinerary – when they are expected to come to the U.S. and when will depart, length of stay

Information on each guest you are inviting:

- Name
- Date and place of birth
- Country of citizenship, passport number and date passport is valid until
- Occupation and employer information, if applicable
- Source of funding during stay in the U.S.

Be sure to sign and date your letter.

- 2. Request an Enrollment Verification Letter from the Registrar's Office, Educational Services Building.** This is the only document that the Registrar's Office can issue for use by your family or friends who are applying for a visitor's visa.